



The CIAC Paddle

Helping You Navigate the IA Continuum



6th Edition, August 2011

Command IA Coordinators,

The 6th Edition of “The CIAC Paddle” provides you with several new initiatives as well as items that remain important to our IA Sailors. CIACs, you are our “Boots on the Ground (BOG)” to support them. Send your comments to usff.ia.fct@navy.mil.

Bottom Line Up Front (BLUF)

Ensure your IA Sailor is prepared to deploy. They represent the Navy and your command. **CIAC Keys to Success: Read the IA Sailor's orders in their entirety! Utilize the [Navy IA website](#)! Be proactive to ensure your Sailors are prepared! Document your support/contact in NFAAS! Ask questions!**

New & Existing CIACs

Newly assigned: Review the CIAC Briefing and FAQs on the [Navy IA website](#) under the “Command” tab.

Newly assigned and existing: A CIAC must be assigned to each individual NFAAS IA Record, not just to a UIC, so that the CIAC Assignment compliance metric can be measured correctly. Automated NFAAS email reminders are sent directly to the CIAC of record (and IA Sailor) for all Sailor and Family notices. Ensure both CIAC and IA Sailor contact information is current.

Upcoming CIAC Orientation – The next session will be held September 21 – 22, 2011, at the Expeditionary Warfare Joint Training Group – Atlantic (EWJTGLANT), Joint Expeditionary Base (JEB) Little Creek/Fort Story, Virginia. A message with pertinent details is forthcoming and will be posted on the Navy IA website under “What’s New”.

Navy IA Hall of Honor – The Navy IA Hall of Honor was launched August 1 as an addition to the [Navy IA website](#). It recognizes and honors Navy men and women who served their country as IAs and performed above and beyond the call of duty in overseas contingency operations while supporting OEF, OIF and OND. The “In Memoriam” section pays special tribute to IA Sailors who made the ultimate sacrifice.

NFAAS Training – NFAAS CIAC WebEx Training is offered bi-weekly. Schedules and details are posted on the [NFAAS website](#) under “Online Training”.

ECRC Family Readiness – ECRC’s Family Readiness Department (N9) is always available to provide CIACs with information and resources for your IA families. Contact the IA Family Hotline: (877) 364-4302, Jo Carter: (757) 462-4744 x214 (DSN 253), or Jack Wood: (757) 462-4744 x204, or ecrc.fs.fct@navy.mil.

Chaplain Support - To access a Chaplain for IA support, contact: a) your Command Chaplain or Chaplain who supports your Command, b) the Duty Chaplain through your Base Quarterdeck, or c) the USFFC Staff Chaplains for IA Sailors and Families: Chaplain Finn (Norfolk, VA), (757) 836-7815 and Chaplain Gammon (Port Hueneme, CA), (805) 797-3133 or both at ia.care.fct@navy.mil. Chaplains provide confidential, emotional and religious support throughout the deployment cycle. We stand ready to help you succeed in providing the best spiritual assistance and counseling support possible for our Navy IA Sailors and their families. Thank you again for your service!



U.S. Army Gen. Lloyd Austin, commander of U.S. Forces-Iraq, bids farewell to U.S. Navy Adm. Mike Mullen, chairman of the Joint Chiefs of Staff, at Al-Asad Air Base, Iraq, Aug. 2, 2011. DOD photo by U.S. Navy Petty Officer 1st Class Chad J. McNeeley

Pre-Deployment

New Navy Mobilization Processing Site (NMPS) Website on CNIC Public Gateway – Be sure to visit CNIC’s new [NMPS website](#) for the latest information regarding pre/post-deployment processing. In addition to local berthing, travel and contact information for each NMPS, CIACs and IAs can find processing schedules, medical and administrative requirements, and links to important forms. IAs and their spouses can also review the briefs given at the NMPSs in order to prepare questions in advance of their report date. Encourage your deploying and returning IA Sailors to visit the new NMPS website today!

Training

New Training Requirements – Counterinsurgency (COIN) training has been added to Navy eLearning. This is mandatory for all IA Sailors deploying to Afghanistan. It will be added to the next Expeditionary

Screening Checklist (ESC) update. For a complete list of required training go to [IA Pre-deployment Training](#).

Boots on Ground

CTF-IA – With over 5,000 Sailors serving on IA assignments at a given time throughout the world and approximately 4,000 in the CENTCOM AOR, management of careers can become quite demanding and difficult to manage.

Commands are requested to pay particular attention to the ESC comments on FleetRIDE/PTS. We highly recommend each command conduct a career development board (CDB) on all Sailors identified to execute IA orders ensuring they cover the following topics:

- a. **PTS Status.** If Sailor requires a PTS application, submit and verify it monthly while they are deployed.
- b. **ERB Eligibility.** Is your deploying Sailor eligible for the ERB? If they are, have you taken all the steps necessary to prepare them for conversion?
- c. **Advancement Exams.** Exams in Afghanistan and Iraq are not administered unless the area is deemed conducive.

A completed ESC will alleviate many of the administrative challenges placed on IA Sailors in theater. Please make every effort to have them ready to perform and prepared for their missions prior to departing their parent command. Additional information is readily available on the [CTF-IA](#) or [Navy IA](#) websites.

Fitness Reports & Evaluations (FITREP/EVAL) – [BUPERSINST 1610.10C](#), Navy Performance Evaluation System instruction has been updated. Refer your IA Sailors to the updated instruction and the [IA FITREP/EVAL Quick Reference Guide](#).

Re-Deployment

Retroactive Stop Loss Special Pay Extended – Filing extended to October 21, 2011. Go to [NPC's Pay & Allowances](#) for appropriate guidance and forms.

Return, Reunion & Reintegration (R3) Program – The R3 Program supports returning IA Sailors and their families with a smooth transition back to normal duty. To support CIACs with their command level R3 Program execution, a [Command R3 Program Standard Operating Procedure \(SOP\) Template](#) is now posted in the CIAC information page on the Navy IA website.

Deployment Health Assessment (DHA) Compliance - Taking care of our Sailors upon completion of an IA deployment is paramount! All Sailors are required to out-process through the NMPS as stated in their orders. The NMPSs provide additional decompression

time, adheres to DHA compliance (DODI 6490.03 and OPNAVINST 6100.3) for Post-Deployment Health Assessment (PDHA) - DD Form 2796 and serum collections, referrals (if necessary) to medical providers, resource briefs and post-deployment survey administration. Be sure to document in NFAAS that your IA Sailors complete the PDHA upon returning to their parent command and document in NFAAS when they complete the Post-Deployment Health Re-Assessment (PDHRA) - DD Form 2900, 90 to 180 days after redeployment.

Question of the Day

What IA deployments require DHAs? OPNAVINST 6100.3 states that the PDHA and PDHRA are required for any OCONUS deployments greater than 30 days without a fixed Military Treatment Facility (MTF) (i.e. Tricare Facility) **OR** when required by a Combatant Commander (COCOM).

NFAAS requires CIACs to document when their Sailors' DHAs were performed or indicate "Not Required" (i.e., CONUS or European assignment where they had access to an MTF). COCOM directed DHAs include Bahrain, GTMO, or Japan and are directed by a separate instruction. Remember, many CONUS based IAs travel to/from BOG locations and may require DHAs as a result.

Information

You and Your Sailors Need to Know!

- ❖ Hurricane Season: [Be sure your Families are prepared!](#)
- ❖ [CNIC Family Connection – July & August 2011](#)
- ❖ [Fleet RIDE-Perform To Serve](#): Guidance and FAQs
- ❖ [BUPERSINST 1610.10C](#) – Navy Performance Evaluation System
- ❖ [Navy IA FITREP/EVAL Quick Reference Guide](#)
- ❖ [NAVADMIN 231/11](#): Follow-on Guidance for DADT Repeal
- ❖ [NAVADMIN 203/11](#): OPNAVINST 8989.9C Physical Readiness Program Policy Changes
- ❖ [NAVADMIN 201/11](#): Sea Shore Flow (SSF) Enlisted Career Path Revisions
- ❖ [NAVADMIN 178/11](#): Suicide Prevention Quarterly Update
- ❖ [FY11 Returning Warrior Workshop \(RWW\) Schedule](#)
- ❖ Primary IA resource: Navy IA website, www.ia.navy.mil
- ❖ Like us on Facebook at www.facebook.com/NavyIA
- ❖ Follow us on Twitter at www.twitter.com/Navy_IA
- ❖ Get your Navy IA Mobile Apps for iPhone, Android, and BlackBerry at the [Navy IA website](#)
- ❖ Contact us at usff.ia.fct@navy.mil
- ❖ Emergency Numbers:
 - [ECRC](#) 24/7 Family Hotline: 1-877-364-4302
 - [FEMA](#): 1-877-621-FEMA(3362)
 - [American Red Cross](#): 1-866-438-4636
 - [Military OneSource](#): 1-800-342-9647
 - [TRICARE](#): 1-888-363-2273